

MAHANAGAR TELEPHONE NIGAM LTD.
OFFICE OF THE EXECUTIVE DIRECTOR NEW DELHI
KHURSHID LAL BHAWAN, NEW DELHI.

NO: BLDG (II)/A-123/MISC CASES/2014-15/28
DATED 19 MARCH 2016

22-3-16

To,
ALL GMs/ CE (BW)/CE (E)
MTNL
DELHI

SUB: REGARDING ALLOTMENT OF MTNL VACANT TYPE-III QUARTER

With reference to above captioned subject, it is submitted that approximately 135 numbers of MTNL type -III quarters are lying vacant all over Delhi/NCR and at present, there is no demand for allotment of type-III quarter.

In view of above, it is requested to kindly arrange to collect the requirement from employees under your kind control, if any, for allotment of these vacant quarters on seniority cum fitness basis.

Location of available type-III quarters along with application form is enclosed herewith.

This has approval of competent authority.

Leo
AGM (BLDG)

Encl: As above

Copy to:

- SA to ED(Delhi) for kind information
- PGM(D)/PGM(O)/PGM(WS) for kind information

MAHANAGAR TELEPHONE NIGAM LTD.
OFFICE OF THE EXECUTIVE DIRECTOR NEW DELHI
KHURSHID LAL BHAWAN, NEW DELHI.

NO: BLDG (II)/A-123/MISC CASES/2014-15/29

DATED 02-04-2016

To,
ALL GMs/ CE (BW)/CE (E)
MTNL
DELHI

SUB: REGARDING ALLOTMENT OF MTNL VACANT TYPE-III QUARTER

In continuation of this office letter No. dated 22.3.16, it is submitted that approximately 135 numbers of MTNL type -III quarters are lying vacant all over Delhi/NCR and at present, there is no demand for allotment of type-III quarter.

In view of above, it is requested to kindly arrange to collect the requirement from employees under your kind control, if any, for allotment of these vacant quarters on seniority cum fitness basis.

Location of available type-III quarters along with application form is enclosed herewith.

This has approval of competent authority.


AGM (BLDG) 2/4/16

Encl: As above

Copy to:

- SA to ED(Delhi) for kind information
- PGM(D)/PGM(O)/PGM(WS) for kind information.

Note: Necessary instruction may kindly be issued to all the offices for wide circulation so that application in this regard may reach this office latest by 15.4.16.

Type -III Vavant Qtrs List

S.No.	Area	Vacant Qtrs
1	Atul Grove road	0
2	B K S Marg	0
3	Delhi Cantt	1
4	Dev Nagar	1
5	Hauz Khas Exch.	0
6	Idgah Exch.	0
7	Janak Puri C,2C,Pkt-12	6
8	9A-2,A Tele Colny J Puri	0
9	Kali Bari Marg	0
10	Laxmi Nagar Exch.	1
11	Lodhy Colony	1
12	Nehru Place Exch.	1
13	NOIDA	27
14	Okhla Exch	1
15	Paschim Vihar	49
16	Rajouri Garden	2
16	Rohini	32
17	Sarojini Nagar	5
18	Telegraph Square	0

MAHANAGAR TELEPHONE NIGAM LIMITED **ANNEXURE-II**
APPLICATION FORM FOR HOUSE ALLOTMENT
(PRESCRIBED UNDER RULES FOR ALLOTMENT OF MTNL RESIDENCES)

1. Name _____ Father Name _____
2. Staff No. _____ Employee No. _____
3. Designation _____ 3. (a) Grade (E/NE) _____
4. Division/Present Office Address (with pin code) _____
5. Department (Unit to which attached) _____
6. Phone No. Office _____ Residence _____ Mobile _____
7. Category _____ GENERAL _____ SC _____ ST _____ PH* _____
8. Date of Birth _____
9. (a) Date of (Regular) Appointment in the Deptt. _____
 (b) Date of Joining MTNL _____
10. DATE OF ENTITLEMENT (i.e. date of drawing pay scale in existing grade)
11. Basic Pay Rs. _____ BP Type : IDA CDA
 (in case of CDA pay scale, corresponding IDA pay scale may also be given)
12. Floor Preference _____
13. Whether Sanctioned HBA _____ YES/NO
- I. Address of the house being acquired by utilising HBA _____
- II. Expected date of possession of completion of construction _____
14. Present residential Address _____
15. Whether interested for one step higher _____ YES/NO
16. Whether one step lower acceptable _____ YES/NO
 (in case of Type-V & above)

I have read and understood rules for allotment of MTNL residence and agree to abide by the same as amended from time to time.

Date :

(Signature of Applicant)

(Signature of controlling officer)

Facts given above for Sh. _____ Staff No. _____ Have been verified and found correct based on records of personnel deptt/ from the service book.

Date

(Signature of Concerned Officer
of personnel department / accounts
officer (P&A))

Applicable if the employee his/her dependent residing with him/her is physically handicapped (Medical certificate from CMO to be attached)

ACKNOWLEDGEMENT

Received an application for allotment of MTNL residence from Shri/Smt _____ staff No. _____ Working as _____ in _____ department of MTNL _____ on _____ His/her request has been registered vide registration no _____ Allottee is requested to quote his registration No. _____ in full correspondence regarding allotment.

Note :- Incomplete Application form Shall be rejected without intimation

Date

(Signature of concerned officer)

ENTITLEMENT TABLE

Type of qtr.	Designation	Grade
VII	CGM/PGM & Above	E9+
VI	Addl. GM, GM & above	E8, E9 & above
V	DGM & above	E6 & E7
IV	SDE & Equivalent cadre and above	E3 - E5
III	PRO/LO/JTO/JAO/AM/Executive & equivalent cadre and above	NE-12 EI & E2
II	Noe executives of different cadres	NE-5-NE-II
I	Non executives of different cadres	NE-I-NE-4